## **Research Grants**

NVC provides support to institutional research. The research grant includes operating expenses and remuneration for the researcher. The research must be in line to the research thrust and agenda of NVC and approved by the President.

Institutional Research funded by NVC from its Research Budget; Collaborative Research funded by external institutions through a Memorandum of Agreement between NVC and the funding institution;

Co-funded Research funded both by NVC and by an external institution

## **Process**

- 1. The research proposal is conceptualized and developed by the researchers.
- 2. It shall focus on the gaps identified within NVC and aligned to its research agenda.
- 3. It shall follow the prescribed institutional research format.
- 4. The proposal shall be presented in the In-House Review in Research.
- 5. The recommendations of the panel of evaluators will be incorporated in the proposal prior to endorsement by the Research Office to the Financial Analyst and President for review and approval.
- 6. Implementation of the project shall be done by the researchers and directly monitored by the Research Coordinators and Research Head.
- 7. The researchers must submit research progress report and a terminal report to the Research Office.
- 8. Researchers can only enjoy one funded research at a time.
- 9. The researchers must ensure that his/her teaching and other functions are not affected.
- 10. Prior to the implementation of the research project, the researchers will sign a research contract specifying the names of the researchers, title of the research project, duration of implementation, total amount of fund, source of fund, duties and responsibilities of researchers, and incentives to be received by researchers.
- 11. Signatories to the contract shall be the researchers and the President. The Dean/Department Head and Research Head shall serve as witnesses to the contract.

## **Workload Credits**

Researchers shall be given research work credits which shall not exceed 6 equivalent teaching load per semester until completion of the study based on the duration granted to the researchers as specified in the research contract.

Project Leader - 6 units Researchers - 3 units